

VACCINATION GUIDANCE FOR EMPLOYEES

COVID-19 Vaccination Appointments

- The Moderna vaccine will be administered by Los Angeles Unified nurses and other licensed healthcare professionals to Los Angeles Unified employees.
- Current vaccinations are only available for employees scheduled for their first dose.
- You will schedule your appointment at https://covidvaccine.lausd.net and will receive a confirmation email with a QR code which you must show at the time of check-in.
- You must bring official identification or school ID to your appointment.

Coverage and Notification

- You will be allowed a three-hour window for your vaccination during your workday, including travel time to the vaccination location, and your time will be coded as Miscellaneous Natural Disaster (MSND).
- Notify your supervisor at least one day ahead of your vaccination appointment.
- Classroom teachers who schedule an appointment during their workday will request a substitute teacher for the three-hour window via the SmartFind Express system and indicate "vaccination" as the qualifying reason.

Vaccination Verification	
 You will provide proof of vaccination via the DailyPass for time reporting purposes. 	
Vaccination Location Sites	
SoFi Stadium	Edward R. Roybal Learning Center Gym
1000 S. Praire Avenue	1200 Colton Street
Inglewood, CA 90305	Los Angeles, CA 90026
SoFi Stadium – Google Maps	Edward R. Roybal LC - Google Maps
Diego Rivera Learning Complex	Panorama High School
6100 S. Central Avenue	8015 S. Van Nuys Blvd
Los Angeles, CA 90001	Panorama City, CA 91402
Rivera Learning Complex – Google Maps	Panorama High School – Google Maps

For additional information on COVID-19, including FAQs, please call Los Angeles Unified's COVID-19 Testing and Vaccination Helpdesk at (213) 241-2700.