

From: LOS ANGELES UNIFIED SCHOOL DISTRICT <email@blackboard.com>
Sent: Wednesday, March 3, 2021 3:45 PM
To: (email address deleted to maintain confidentiality)
Subject: Please Schedule an Appointment to Receive a COVID-19 Vaccination



Los Angeles Unified School District

February 27, 2021

Dear Colleague,

This is your notification to please schedule an appointment to receive your COVID-19 vaccination.

We are taking an important step on March 1st toward reopening school classrooms by expanding our COVID-19 vaccination program to all employees in Los Angeles Unified. Vaccinating school staff is a critical part of reopening school campuses in the safest way possible.

Los Angeles Unified's vaccination program for employees will initially operate at three school sites as well as Hollywood Park in Inglewood. All four vaccination sites will be open 8:30 am to 5:30 pm, Monday-Friday and the Hollywood Park site will be open Saturday as well. Transportation to Hollywood Park will be available weekdays from each of Los Angeles Unified's 44 Community of School offices. Additional school site locations may be added when additional doses of the vaccine are made available for school staff.

There are more than 86,000 people who work in traditional and charter schools in Los Angeles Unified and while we have the capability to administer that many doses in less than two weeks' time, we are not being provided with sufficient doses of the vaccine to complete vaccinations for all employees during that timeframe. County health authorities have indicated Los Angeles Unified will receive approximately 8,800 doses of vaccine for the week beginning March 1st.

We'll continue to work with State and local authorities to increase the number of doses provided to Los Angeles Unified in the days and weeks ahead, but until that occurs we will prioritize vaccinations for those already working at school sites and people who work with our youngest learners and students with learning differences and disabilities.

School reopenings may take longer than we would like and the reopening of grades within a

school may need to be staggered to reflect a slower-than-hoped for supply of vaccine. We will share more information on the reopening schedule in the next week.

We are building our vaccination program around schools as it will not be sufficient to vaccinate some staff at a school now and others down the road. A bus driver takes students to school, principal unlocks the front door, teacher leads in the classroom, cafeteria worker prepares lunch and a custodian keeps the school clean – they're all connected at school.

While all Los Angeles Unified employees will, over time, be eligible to receive vaccinations through our program, this does not mean you cannot access the vaccine in other places and you should feel free to do so. Please call the Los Angeles Unified COVID testing and vaccination helpdesk or [submit](#) the attached form if you are receiving your vaccination elsewhere so we can make sure to use all available doses for those who have not already made alternative arrangements. If you get your 1st dose of vaccine elsewhere, you must plan to get your second dose there as well.

You can schedule your vaccination appointment at <https://dailypass.lausd.net> beginning Saturday, February 27th at 5 pm. Once you make a vaccination appointment, you will receive a confirmation with a scannable QR code. Please print out the confirmation and bring it with you or plan to show it on your phone at the time of check-in at the vaccination site. Also be sure to bring your driver's license or school ID to your appointment. After the first vaccine dose, you will receive an email notification to schedule your appointment for the second dose.

All Los Angeles Unified employees will be allowed to get vaccinated during the workday, whether through Los Angeles Unified's program or an outside provider, including time for travel to and from a vaccination site. Supervisors should be notified in advance and substitute teachers will be available, as needed.

To learn why it is important to get vaccinated, click [here](#) to watch a brief video from Johns Hopkins University. The Los Angeles Unified vaccination program is using the Moderna vaccine and more information on it can be found [here](#).

If you have additional questions, please visit <https://achieve.lausd.net/covidvaccine> or call the Los Angeles Unified COVID testing and vaccination helpdesk at (213) 241-2700 which is open 6 am to 6 pm Monday-Saturday.

Thanks for your continued patience and support.

Austin

File attachments:

Vaccination-Employees Guidance_022721.pdf

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